

Obituary Outline

If you are writing an obituary for a deceased loved one, the following headings are meant to serve as a general guide to assist you in the process. Once you consider everything that is typically covered in an obituary, you can then select what you would like to include and the order you would prefer to use.

NAME and ANNOUNCEMENT of Death

- ✓ Full name of the deceased, including his or her middle name or initial, maiden name and/or nickname, if any
- ✓ Age at death
- ✓ Residence (for example, the name of the city) at death
- ✓ Day of the week and date of death (remember to include the year)
- ✓ Place and cause of death (only if you wish to include this information)

LIFE DETAILS

- ✓ Birthdate (month, day and year) and place of birth (city and/or state)
- ✓ Full names of parents
- ✓ Childhood facts: siblings, stories, schools, friends (optional)
- ✓ Marriage(s): including date of (month and/or year), location (optional), name of spouse
- ✓ Education: school, college, university and other if applicable
- ✓ Designations, awards, achievements and other recognition
- ✓ Employment history (if desired)
- ✓ Military service
- ✓ Place(s) of residence (city and/or state, as relevant)
- ✓ Hobbies, sports, interests, activities, passions and other enjoyment
- ✓ Charitable, religious, fraternal, political, and other affiliations; positions held
- ✓ Unusual attributes, humor, other personal stories about the deceased's special qualities (if desired)

FAMILY MEMBERS

- ✓ Survived by (and city/state of residence):
 - Spouse, partner or significant other
 - Children and/or stepchildren (in order of date of birth, and their spouses)
 - Grandchildren and/or step-grandchildren (by first name or just the number of)
 - Great-grandchildren and/or step-great-grandchildren (by first name or just the number of)
 - Great-great-grandchildren and/or step-great-great-grandchildren (by first name or just the number of)
 - Parents and/or stepparent(s)
 - Grandparents
 - Siblings (in order of date of birth)
 - Others, such as nephews, nieces, cousins, in-laws (optional)
 - Friends (optional)
 - Pets (if appropriate)

- ✓ Predeceased by (and date of death):
 - Spouse(s), partner(s) or significant other
 - Children and/or stepchildren (in order of date of birth)
 - Grandchildren and/or step-grandchildren
 - Siblings (in order of date of birth)
 - Parents and/or stepparent(s)
 - Others, such as nephews, nieces, cousins, in-laws (optional)
 - Pets (if appropriate)

FUNERAL or MEMORIAL SERVICE DETAILS

- ✓ Day, date, time (including a.m. or p.m.) and location (including the business name and physical street address, city, state and a website address or link, if available)
- ✓ Name(s) of officiant(s), pallbearers and/or other information, as applicable
- ✓ Wake/visitation information if applicable: including day, date, time (including a.m. or p.m.) and location (including the business name and physical street address, city, state and a website address or link, if available)
- ✓ Reception information if applicable: including day, date, time (including a.m. or p.m.) and location (including the business name and physical street address, city, state and a website address or link, if available)
- ✓ Other memorial, vigil, or graveside services if applicable: including day, date, time (including a.m. or p.m.) and location (including the business name and physical street address, city, state and a website address or link, if available)
- ✓ Place of internment (including the business name and physical street address, city, state and a website address or link, if available)
- ✓ Name of funeral home/provider and website in charge of arrangements: **Affordable Cremation Solution LLC**, Condolences may be expressed at www.facebook.com/AffordableCremationSolution/

FLOWERS and/or MEMORIAL CONTRIBUTIONS

- ✓ Send flowers and/or contributions to a Memorial fund or designated charitable organization or cause. Include details concerning how/where to donate* (including a website address or link, if possible)
- ✓ Thank you to people, groups, or institutions (optional)
- ✓ Quotation or poem (optional)
- ✓ Three words that sum up the life (optional)

* The following are a few charitable organization suggestions for memorial donations: hospice, disease-specific organizations, or an organization with a cause in which the deceased was personally involved or had a passion for.